

October 21, 2010
Distribution Center, Wenatchee

The October meeting of the North Central Regional Library Board of Trustees was called to order by Chairperson Deborah Moore. Board Members Lynn Beltz, Gail Huntley, Jennifer Maydole, Alec McKay, and Barbara Wolff were also present. Dean Marney, Executive Director, Dan Howard, Director of Public Services, Sue Dewitz, Finance Manager, and Anne Brangwin, Administrative Assistant were present as well.

The agenda and minutes of the previous meeting were approved as presented.

The Director's report included personnel, Balanced Scorecard, services and facilities. NCRL hosted its annual benefits fair on October 19th. Washington Counties Insurance Fund presented information on changes to the benefits package. Flu shots, blood sugar and cholesterol screening were offered as well. Janet Mathews, who has been a substitute for Mail Order, has accepted the open part-time position in the same department. NCRL has tallied its August customer survey responses and the results reflected there are some areas that need improvement. Five NCRL employees attended the joint Washington Library Media Association and Washington Association of Library Employees Conference in Sea-Tac. Sandi Purcell, Katy Session, and Liz Forrer, NCRL Book Mobile Librarians attended the joint conference for the Association for Rural and Small Libraries and the Association of Bookmobile and Outreach Services in Denver CO. Marilyn Neumiller, Barbara Walters, and Chad Roseburg, NCRL's IT team, attended a demonstration of the Polaris integrated library system in Seattle. The team has also scheduled demonstrations by several other companies as well. A UPS truck backed into one of NCRL's delivery vans. The van has been repaired.

Howard presented the October branch report. NCRL featured celebrity presenters at it's story time booth at the Taste of Harvest festival on Saturday, September 18th in downtown Wenatchee. 105 people attended author Jamie Ford's program at the Wenatchee Public Library on September, 29th. Author Gordon Korman spoke to 8 middle schools within the library district and at the Wenatchee Public Library. Mattawa Librarian Josie Toscano and Associate Director Marilyn Neumiller gave a presentation detailing NCRL's services and databases at the local Mattawa PACT (Parents and Children Together) meeting on September 29th. 40 employees attended "Best Books For Teen" presented by Jonathan Hunt at the distribution center on September 23rd. Downloadable Audio training was presented at the Distribution Center on October 6th and at the Ephrata branch on October 21st.

A Financial Report including fund balances, bills to be paid, and payroll was presented to the board. Fund balances at the Chelan County Treasurer's Office as of September 30, 2010 were: General Fund \$6,893,797.03, Automation Fund \$451,756.11, Facility Improvement Fund \$ 437,213.17, Endowment Funds \$458,377.05 and Payroll Fund \$1,142,015.88. After review and discussion Maydole moved that voucher #54704 through #54837 in the amount of \$425,638.56 and payroll in the amount of \$281,839.55 be approved for payment. Huntley seconded the motion which passed unanimously. The Board then discussed expenditures from the Endowment Funds. Beltz moved that voucher # 0090 through #0091 in the amount of \$1,092.18 be approved for payment. Huntley seconded the motion which passed unanimously.

The 2011 Budget was discussed including health benefits and salaries. After discussion it was decided to prepare a budget for consideration at the November meeting that would maintain current health benefits at the 2010 level, and grant a .8% increase to the salary schedule.

The next meeting of the North Central Regional Library Board of Trustees will be held on Thursday, November 18th, 2010 at 1:00 p.m. at the Distribution Center, Wenatchee WA.

There being no further business the meeting was adjourned.

Respectfully Submitted



Dean Marney, Executive Director



Deborah Moore, Chairperson