Chairperson Jim Brucker called the December meeting of the North Central Regional Library Board of Trustees to order. Board members Jeannie Garrity, Gail Huntley, and Alec McKay were present. Dan Howard, Executive Director, Barbara Walters, Associate Director, Angela Morris, Assistant Director, Sue Dewitz, Finance Manager, Dixie Taylor, Payroll Manager, and Anne Brangwin, Administrative Assistant were present as well.

The Agenda and minutes of the previous meeting were accepted as presented.

The Director's Report included the Audit, Programs, Outreach, and Facilities. The Audit began on December 4th. Past audits have covered a two-year period; this audit will cover 2010, 2011, and 2012. NCRL’s first Trivia Night was held at the Wenatchee Public Library on November 30th. Sixty-Three people attended. Outreach Librarian Sarah Knox has been very effective providing early literacy programs and establishing library service in Chelan, Douglas, Ferry, and Grant counties and the Colville Reservation. Fourteen branches will be providing a Winter Reading Program over the Holiday Break. Unexpended funds from the 2013 budget are being used to purchase furniture for many of NCRL’s branches.

Resolution 13-06: Emergency Budget Increase for the 2013 Endowment Funds. Due to unanticipated costs at the Wenatchee Public Library Children’s Room renovation, equipment necessary for the new Chelan Community Library location, and increased costs for library materials, an emergency exists in the 2013 Endowment Fund Budget. The resolution asks the Board to approve the increase of $22,892 into the Weinmann Endowment Fund ($3,892.00) and the NCRL District Fund ($19,000.00). After review and discussion the Board of Trustees determined an emergency to exist and approved the transfer. Huntley moved to accept the resolution as presented. Garrity seconded the motion, which passed unanimously.

A Financial Report including fund balances, a listing of bills to be paid, and payroll for the month of December was presented. Fund Balances at the Chelan County Treasurer’s office as of November 30th were as follows: General Fund $14,613,627.17, Automation Fund $560,302.85, Facility Improvement Fund $408,322.42, Payroll Fund $1,274,045.08 and Endowment Funds $325,574.07. Garrity moved that vouchers #59345 through #59453 in the amount of $462,562.93 and payroll in the amount of $302,317.10 be approved for payment. Huntley seconded the motion, which passed unanimously. The Board then reviewed and discussed expenditures from the Endowment Funds. McKay
moved that Vouchers #168 through #169 in the amount of $168.06 be approved for payment. Huntley seconded the motion, which passed unanimously.

The Final 2014 Budget and the Director’s 2014 Budget Statement were reviewed. After discussion, Resolution 13-07: Resolution Approving and Adopting Fiscal 2014 Annual Budget and Tax Levy Rate for 2014 Assessment was presented. Garrity moved to approve and adopt the budget and levy rate as presented. Huntley seconded the motion, which passed unanimously.

There being no further business the meeting was adjourned.

Respectfully Submitted

Dan Howard, Executive Director

Jim Brucker, Chairperson