Chairperson Jim Brucker called the August meeting of the North Central Regional Library Board of Trustees to order. Board members Jeanie Garrity, Gail Huntley, Alec McKay, and Deborah Moore were also present. Dan Howard, Executive Director, Barbara Walters, Associate Director, Angela Morris, Assistant Director, Sue Dewitz, Finance Manager, Dixie Taylor, Payroll Manager, and Anne Brangwin, Administrative Assistant were present as well.

Kurt Bowman from the IT Department was introduced to the Board.

The Agenda and minutes of the previous meeting were accepted as presented.

The Director's Report included Zinio, Personnel, Training, and the Washington State Library. Bowman gave a presentation to the Board featuring Zinio, the Digital Magazine Service that is now available on the NCRL website. Lucy Jehn will retire from the Technical Processing Dept. after 25 years of service. Aaron Loeffelbein accepted a ten-hour per week position at the Ephrata Library. Ephrata Librarian Kay Dirks has announced her retirement on September 30th. Thirty employees attended Weeding and Collection Maintenance training at the Wenatchee Public Library on August 14th. Gailene Hooper has been invited to represent NCRL on a Washington State Library Committee called Project Views. Funding authorized by the Washington State Legislature will allow NCRL to offer technology training to the public for a two-year period, 2013-2015. The project provides access to the Microsoft IT Academy.

A Financial Report including fund balances, a listing of bills to be paid, and payroll for the month of August was presented. Fund Balances at the Chelan County Treasurers Office as of August 31st were as follows: General Fund $13,541,273.54, Automation Fund $535,006.99, Facility Improvement Fund $358,124.37, Payroll Fund $1,248,354.76 and Endowment Funds $377,127.88. Moore moved that vouchers #58807 through #58904 in the amount of $428,737.14 and Payroll in the amount of $311,806.30 be approved for payment. Huntley seconded the motion, which passed unanimously. The Board then reviewed and discussed expenditures from the Endowment Funds. Moore moved that Vouchers #160-#161 in the amount of $1,484.10 be approved for payment. Garrity seconded the motion, which passed unanimously.

The Board then reviewed and discussed an updated meeting room policy. It was decided that the board members would review it further and continue the discussion at the next Board meeting.
The next regular meeting of the Board of Trustees is scheduled for Thursday, September 12, 2013 at the Distribution Center, Wenatchee WA.

There being no further business the meeting was adjourned.

Respectfully Submitted

Dan Howard, Executive Director

Jim Brucker, Chairperson