November 10, 2011 Distribution Center, Wenatchee

The November meeting of the North Central Regional Library Board of Trustees was called to order by Vice-Chair Jim Brucker. Board Members Gail Huntley, Jennifer Maydole, Alex McKay, and Barbara Wolff were in attendance. Executive Director Dean Marney, Director of Public Services Dan Howard, Finance Manager Sue DeWitz, HR Manager Dixie Taylor, and Administrative Assistant Anne Brangwin were also present.

The Minutes and Agenda of the previous meeting were accepted as presented.

The Director's report included Trustees, Personnel, Litigation, Wellness, Koha and Phones. Marney has notified the Chelan County Commissioners that Wolff's second term is over next month. They are looking for her replacement. Benefits Workshops lead by Taylor in Wenatchee, Ephrata, and Omak were highly successful, staff expressed they understood their benefits better than in the past. Marney, Howard and Brucker attended the oral argument hearing on the crossmotions for summary judgment on October 25th. The wellness day was greatly appreciated and enjoyed by the staff. Training will start this month on the new ILS system KOHA. Training on NCRL's new internet based phones system will begin this month as well.

Howard presented the November Branch Report. Author Gordon Korman and Newberry Award winning author Avi, toured North Central Washington Middle Schools in October as part of NCRL's Columbia River Reads Programs for Teens. Area newspapers published NCRL's new release "North Central Regional Library eBooks now compatible with Kindles." The news release included a link to NCRL's video promoting eBooks available through NCRL's website. Over seventy employees attended the Wellness Fair at the Distribution Center on Thursday, November 3rd. Employees enjoyed classes on stress reduction, nutrition and ergonomics. Flu shots, Cholesterol and Bone density screenings were offered as well.

Resolution 11-05: Transfer of Funds from General Fund into Designated Funds was discussed. The resolution authorizes the Chelan County Treasurer to transfer \$100,000.00 from the Library General Fund into the District Facility Improvement Fund (\$25,000.00), The Automation Development Fund, (\$50,000.00), and the Payroll Emergency Fund (\$25,000.00), after review and discussion Maydole moved to accept the resolution as presented. Wolff seconded the motion which passed unanimously.

A Financial Report including fund balances, a listing of bills to be paid, and payroll was presented. Fund balances at the Chelan County Treasurer's office as

of October 31, 2011 were reviewed: General Fund \$9,009,925.72, Automation Fund \$433,562.25, Facility Improvement Fund \$435,145.79, Payroll Fund \$1,194,792.16 and Endowment Funds \$431,739.23. Wolff moved that vouchers #56112 through #56223 in the amount of \$481,490.86 and payroll in the amount of \$294,447.99 be approved for payment. Maydole seconded the motion which passed unanimously. The Board reviewed expenditures from the Endowment Funds. Maydole moved that voucher #0118 in the amount of \$122.96 be approved for payment. Huntley seconded the motion which passed unanimously.

The Draft of the 2012 Budget was discussed including health benefits, salaries and a 1.9% Cost of Living Increase.

The next meeting of the North Central Regional Library Board of Trustees will be December 15, 2011 at 1:00 p.m. at the Distribution Center in Wenatchee WA.

There being no further business the meeting was adjourned.

Respectfully Submitted

Dean Marney, Executive Director

Deborah Moore, Chairperson