

April 14, 2011
Distribution Center, Wenatchee

The April meeting of the North Central Regional Library Board of Trustees was called to order by Chairperson Deborah Moore. Board Members Jim Brucker, Gail Huntley, Jennifer Maydole, Alec McKay and Barbara Wolff were in attendance. Executive Director Dean Marney, Director of Public Services Dan Howard, Associate Director Marilyn Neumiller, Payroll Manager Dixie Taylor, and Administrative Assistant Anne Brangwin were also present.

The Minutes and Agenda of the previous meeting were accepted as presented.

The Director's report included Personnel, Branches, Links to Literacy, Litigation, Buildings and Automation. The Washington Counties Insurance Fund assessed the members of its trust a one-time fee to cover claims payable from last year. Current reserves cannot meet the claims. NCRL'S assessment is \$31,818.89. The contingency for payment is part of the original agreement when NCRL joined the pool. The amount is a prorated share of the shortfall. NCRL has agreed to pay for the telecommunications wiring for the new Quincy Branch. The phone system at the Wenatchee Public Library will be upgraded. Linoleum has replaced carpeting in front of the restrooms at the Wenatchee branch. Repairs to make the Soap Lake Branch's restrooms more accessible should be completed soon. There are new library cards on order that have the Links to Literacy artwork on them, plus the artwork has been added to another delivery van. A workshop devoted to NCRL's case was presented by Duncan Manville, ACLU attorney for the plaintiffs at the annual conference of the Washington Library Association. No NCRL employees attended the conference. A wet spring caused some leaks in the Distribution Center roof. They have been repaired. NCRL is continuing to review and compare new Integrated Library Systems.

Howard presented the April Branch Report. The new Links to Literacy video has received over 500 hits on *You Tube*. The Cascade, Moses Lake, Soap Lake and Bridgeport school districts have accepted NCRL's request to place a link to it on their homepages. Marney and Howard attended a groundbreaking for the Quincy Library on March 21st. North Central Regional Library's Board of Trustees Chairperson Deborah Moore was a featured speaker at the event. Angela Morris, Children's Services Manager, represented NCRL at a "Thrive by Five" event at the Wenatchee Valley Mall on Saturday, April 9th. Morris also wrote and was awarded a \$1,100.00 Community Action Grant from the Foundation for Early Learning. The money will be used to purchase books and supplies for a literacy fair called "One World, Many Stories" for families of the Chelan/Douglas Head Start. The fair will take place on May 26th. 70 employees attended Summer Reading Program Workshops presented by Morris at the Ephrata and Omak Branches, and also at the Distribution Center in Wenatchee. E-Book and Downloadable Audio training was presented by Information Technology Manager

Barbara Walters and Neumiller at the Ephrata and Omak branches and the Distribution Center. 35 Employees attended a Reference for Small Libraries training at the Distribution Center on April 12th. The training was provided by the Washington State Library. 15 Employees attended Autism Awareness training at the Distribution Center on April 6th. It was provided by the Washington State Library as well. A window was broken at the Wenatchee Public Library, it has since been repaired.

A Financial Report including fund balances, a listing of bills to be paid, and payroll was presented. Fund balances at the Chelan County Treasurer's office as of March 31st, 2011 were reviewed: General Fund \$7,346,970.18, Automation Fund \$477,299.12, Facility Improvement Fund \$457,046.66, Payroll Fund \$1,193,381.05 and Endowment Funds \$455,856.74. After review and discussion Brucker moved that vouchers #55416 through #55562 in the amount of \$532,956.30 and payroll in the amount of \$292,889.40 be approved for payment. Huntley seconded the motion which passed unanimously. The Board discussed expenditures from the Designated Funds. Brucker moved that voucher # 0108 in the amount of \$105.15 be approved for payment. Maydole seconded the motion which passed unanimously. Finally the board discussed expenditures from the Endowment funds. Huntley moved that vouchers # 0105 through #0106 be approved for payment. McKay seconded the motion which passed unanimously.

The next meeting of the North Central Regional Library Board of Trustees will be May 12, 2011 at 1:00 p.m. at the Distribution Center in Wenatchee WA.

There being no further business the meeting was adjourned.

Respectfully Submitted



Dean Marney, Executive Director



Deborah Moore, Chairperson