March 11, 2010 North Central Regional Library

The March meeting of the North Central Regional Library Board of Trustees was called to order by Chairperson Deborah Moore. Board Members Lynn Beltz, Jim Brucker, Gail Huntley, Alec McKay, and Barbara Wolff were in attendance. Executive Director Dean Marney, Director of Public Services Dan Howard, - Finance Manager Sue Dewitz, HR Manager Dixie Taylor, and Administrative Assistant Anne Brangwin were also present.

The Minutes and Agenda of the previous meeting were accepted as presented.

The Director's report included Personnel, Meetings and Services, and Buildings. Donna Huesties, Soap Lake Librarian, has announced her plans to retire April 30th, 2010. NCRL has received notice that the second check for the Opportunity Online Hardware Grant Program from the Bill and Melinda Gates foundation has been released. The Washington State Auditor's office will be at the Distribution Center for the biannual audit for 2008/2009. The entrance interview will be on March 15<sup>th</sup> at 10:00a.m. NCRL has 6 staff members and two Trustees planning attending the Public Library Association Conference in Portland at the end of the month. NCRL has signed on as a supporter of an additional Broadband 2 Proposal. The proposal would create a partnership between Chelan County Superior Court, Chelan County Law Library, The Volunteer Attorney Services Association, The Northwest Justice Project, and NCRL to increase public access to legal information and services. Dan Howard, and Courtney Tiffany, Wenatchee Librarian, met with the Wenatchee Police to discuss the loitering problem in the park around the library. NCRL had some leaks in the roof at the Distribution Center. The leaks were caused by defective material used for the walkways. The roof is still under warranty and has been repaired. The Wenatchee Farmer's Market will be returning to the parking lot across the street this spring. The Wenatchee Branch elevator is experiencing problems, several repair options have been looked into.

Howard presented the March Branch Report. The Friends of the Twisp Library held an Edible Books fundraising event at the grange on Friday, March 5<sup>th</sup>. Local WLMA members (teacher librarians) held their meeting at the distribution center on Saturday, February 20<sup>th</sup>. Children's Services Manager, Angela Morris, hosted the meeting and provided a tour of the building. NCRL's Angela Morris, Connie Kuhlmann, Kay Dirks, Gloria Groves, Jennifer Oatey, Gailene Hooper, Josie Toscano, and Vickie Skane attended the annual Embracing Early Childhood Conference in Wenatchee on Saturday, February 27<sup>th</sup>. Fifteen NCRL employees attended Gang Awareness training at Ephrata on February 18<sup>th</sup>. Angela Morris presented Storytime the NCRL Way to 35 employees at the Wenatchee Public

Library on February 24<sup>th</sup>. New e-mail accounts, acquisitions training for public service staff were presented to 20 employees on March 10<sup>th</sup>. 30 employees attended training on facilitating book group discussions presented by Paula Walters on March 2<sup>nd</sup>, and 27 employees attended a Booktalk Boot Camp on March 11<sup>th</sup>.

A Financial Report including fund balances, a listing of bills to be paid, and payroll was presented. Fund balances at the Chelan County Treasurer's office as of February 28<sup>th</sup>, 2010 were reviewed: General Fund \$6,359,842.42, Automation Fund \$450,976.94, Facility Improvement Fund \$463,163.52, Payroll Fund \$1,140,046.18 and Endowment Funds \$470,009.86. After review and discussion Beltz moved that vouchers #53711 through #53897 in the amount of \$458,298.15 and payroll in the amount of \$280,425.89 be approved for payment. Wolff seconded the motion which passed unanimously. The Board then reviewed and discussed expenditures made from the Endowment Funds. Beltz moved that vouchers #0069 through #0072 in the amount of \$3,845.56 be approved for payment. Huntley seconded the motion which passed unanimously.

The Board reviewed and discussed changes to the Personnel Guidelines that had been tabled at the last meeting. This included changes to the cell phone policy and a new social networking policy. After review and discussion Brucker moved to accept the changes to the cell phone policy and to adopt the new social networking policy. Wolff seconded the motion which passed unanimously.

The next meeting of the North Central Regional Library Board of Trustees will be April 15, 2010 at 1:00 p.m. at the Distribution Center in Wenatchee WA.

There being no further business the meeting was adjourned.

Respectfully Submitted

Dean Marney, Executive Director

Deborah Moore, Chairperson