October 16, 2008
Distribution Center, Wenatchee

The October meeting of the Board of Trustees of the North Central Regional Library was called to order by Chair Lynn Beltz. Board members Jim Brucker, Alec McKay, Deborah Moore and Barbara Wolff were present. Executive Director Dean Marney, Director of Public Services Dan Howard, and HR Manager Dixie Taylor were also present.

The agenda and minutes of the previous meeting were accepted as presented.

A financial report including Revolving Fund expenditures, fund balances, and a listing of bills and payroll to be paid in October was presented. Fund balances at the Chelan County Treasurer's Office as of September 30th were reported: General Fund, $5,823,373.64; Automation Fund, $414,314.73; Facility Improvement Fund, $427,589.05; Payroll Emergency Fund, &1,024,683.71; and Endowment Funds, $462,437.03.

After review and discussion of the financial reports and Revolving Fund expenditures, Brucker moved that vouchers #51510 through #51659 in the amount of $447,826.40 and payroll in the amount of $253,560.12 be approved for payment. Moore seconded the motion, which passed unanimously. After review and discussion of Endowment Fund expenditures, Moore moved that voucher #0050 in the amount of $674.31 be approved for payment. Wolff seconded the motion, which passed unanimously. There were no expenditures from the Designated Funds in October.

The Director's Report included personnel, audit, meetings and the filtering case. The Director discussed the Benefits and Wellness Fair to be held in October. He asked for a motion to pay the cost of employees receiving flu shots during the event. Wolff so moved, Moore seconded the motion which passed unanimously. The Director informed the group of the passing of Pearl "Skip" Munson, retired Moses Lake Librarian, and of Marjory White, former Winthrop Librarian. Howard has begun recruitment for a Children's Services Coordinator. Alec McKay attended the Exit Interview with the State Auditor's Office, along with the Director, Howard and Sue DeWitz, Finance Manager. The Director and Howard attended the Rural Library Conference in Sacramento. They also met with a representative of the Waterville Friends Group to discuss expansion of the branch. The Director and Howard, along with Gailene Hooper, Republic Librarian, and Deborah McVay, Outreach, attended the first annual Storytelling Festival in Oroville.

Concerning the filtering case, word was received that the Question has been sent to the Washington Supreme Court. A notice of 30 days to file a brief should be received shortly.

Moore raised discussion on legislation to require filtering and a "Harmful to Minors" bill.

Balanced Scorecard updates showed that the total minutes of the Summer Reading Program increased over one million over the previous year.

Howard presented the October Branch Report. The Book-It Repertory Theatre held over a week of programs at various branches. Soap Lake hosted a "Songs of the Cowboy" musician. The City of Quincy is considering new construction for a library building. Training for the month included "Best Young Adult Books of the Decade", first aid/CPR classes, Medical Reference Online, and Booktalking with Toni Hardy. The September circulation report was reviewed.

Salaries and benefits for 2009 were discussed. Increases in the benefit package include 100% participation in the dental, vision, life and employee assistance coverage paid by the district. A revised salary plan was presented with some classification name changes, exempt/non-exempt positions shifted to better reflect responsibility levels, and a cost of living increase. Wolff moved that in 2009 step increases and a 2% cost of living increase be granted, as well as adopting the revised salary plan. Brucker seconded the motion, which passed unanimously.

The next regular meeting of the Board of Trustees is scheduled for 1:00 p.m. on Thursday, November 13, 2008 at the Distribution Center, Wenatchee Washington.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Dean C. Marney, Director

Lynn M Beltz

Lynn Beltz, Chairperson