November 14, 2013
Distribution Center, Wenatchee

Vice-Chair Alec McKay called the November meeting of the North Central Regional Library Board of Trustees to order. Board members Gail Huntley, Jennifer Maydole, and Deborah Moore were also present. Dan Howard, Executive Director, Barbara Walters, Associate Director, Angela Morris, Assistant Director, Sue Dewitz, Finance Manager, and Anne Brangwin, Administrative Assistant were present as well.

The Agenda and minutes of the previous meeting were accepted as presented.

The Director's Report included training, programs, and facilities. Six employees attended the Washington Association of Library Employees Conference in Chelan October 28th-30th. NCRL libraries began offering free access to the Microsoft IT Academy. Author Jack Gantos visited seven schools in NCRL's service district November 4th-6th. Ganto's Newberry Medal–winning book "Dead End in Norvelt" was chosen for the Columbia River Teens Read program. Marvin Speer donated three paintings to the Leavenworth Library. Hundred's of Chelan residents attended the ribbon-cutting ceremony held at the Chelan Library on November 1st.

Resolution 13-05: Transfer of Funds from the General Fund into Designated Funds. The Resolution authorizes the Chelan County Treasurer to transfer $100,000.00 from the General Fund into the District Facility Improvement Fund ($50,000.00), the Automation Development Fund ($25,000.00), and the Payroll Emergency Fund ($25,000.00). Maydole moved to accept the Resolution as presented. Moore seconded the motion, which passed unanimously.

A Financial Report including fund balances, a listing of bills to be paid, and payroll for the month of November was presented. Fund Balances at the Chelan County Treasurer's office as of October 31st were as follows: General Fund $13,061,299.29, Automation Fund $535,248.46, Facility Improvement Fund $358,286.01, Payroll Fund $1,248,918.17 and Endowment Funds $326,918.08. Moore moved that vouchers #59185 through #59344 in the amount of $736,058.80 and payroll in the amount of $312,680.07 be approved for payment. Huntley seconded the motion, which passed unanimously. The Board then reviewed and discussed expenditures from the Endowment Funds. Huntley moved that Vouchers #165 through #167 in the amount of $7,477.68 be approved for payment. Maydole seconded the motion, which passed unanimously.

A draft of the 2014 budget was discussed including health benefits, salaries, and a 1.6% cost of living increase.

The next regular meeting of the Board of Trustees is scheduled for December 12, 2013 at the Distribution Center, Wenatchee WA.

There being no further business the meeting was adjourned.

Respectfully Submitted

Dan Howard, Executive Director

Alec McKay, Vice-Chair