The February meeting of the North Central Regional Library Board of Trustees was called to order by Vice-Chair Jim Brucker. Board Members Gail Huntley, Alec McKay, and Jennifer Maydole were present. Dean Marney, Executive Director, Dan Howard, Director of Public Services, Sue Dewitz, Finance Manager, Dixie Taylor, Payroll Manager, and Anne Brangwin, Administrative Assistant were present as well.

The Agenda and Minutes of the previous meeting were accepted as presented.

Election of officers was discussed. Maydole moved to accept Jim Brucker as Chairperson, Alec McKay as Vice-Chair, and Gayle Huntley as Secretary. Huntley seconded the motion, which passed unanimously.

The Director's Report included Balanced Scorecard, Quincy, Wenatchee Children's Room, Stevens County Library District, Litigation and KOHA. NCRL has an updated version of Balanced Scorecard with new goals for 2012. Marney and Howard attended the Quincy City Council meeting on January 3. Marney explained the Board's decision for using the internal square footage of the new Quincy Branch for the Building Maintenance and Reimbursement Agreement. Jim Wade is interested in endowing funds to remodel and move the Children's Room at the Wenatchee Branch to the lower level. The room would be named in honor of his wife Camille. The Stevens County Library ended its reciprocal borrowing agreement with NCRL. Howard has implemented a marketing program to ensure Ferry County residents have NCRL library cards and are aware of NCRL's services. Marney was on the radio show The Conversation and Marney and Howard were interviewed on KING 5 and Fox 13 regarding internet filters and the case. Howard was interviewed by KOZI Radio Chelan and KOHO in Leavenworth as well. NCRL staff has made the transition to KOHA, the new Integrated Library System.

Howard presented the February Branch Report. Nine library branches and the bookmobile offered winter reading programs. Thirty children enjoyed a visit by Father Christmas at the Leavenworth Library on December 22nd. Photo-drives for NCRL's Washington Rural Heritage Grant were held at the Omak, Chelan, and Ephrata libraries. The Friends of the Wenatchee Public Library contributed $6,000.00 to the Children's Area project. Howard and Marney attended the Grand Opening of the Quincy Library on January 19th. Children's Services Manager, Angela Morris, attended the annual iYouth Conference at the University of Washington. E-Book training begins in February for NCRL staff.

A Financial Report including payroll, vouchers, and expenditures from the Revolving Fund, and Designated Funds to be paid from 2011 funds was presented to the trustees. McKay moved that Payroll in the amount of $34,437.21 and voucher's #56508 through #56618 in the amount of $223,667.16 be approved for
payment. Huntley seconded the motion which passed unanimously. The board then looked at expenditures from the Designated Funds to be paid from 2011 Funds. McKay moved that voucher # 0114 be approved for payment. Maydole seconded the motion which passed unanimously.

A Financial Report including fund balances, a listing of bills to be paid, and payroll for the month of January was presented. Fund Balances were as follows: General Fund $9,858,678.53, Automation Fund $483,704.61, Facility Improvement Fund $430,899.01, Payroll Fund $1,220,168.23 and Endowment Funds $464,710.90. Maydole moved that voucher’s #56619 through #56644 in the amount of $156,617.62 and payroll in the amount of $278,196.82 be approved for payment. McKay seconded the motion which passed unanimously.

The board then reviewed a listing of bills to be paid and payroll for the month of February. Huntley moved that voucher’s # 56645 through #56746 in the amount of $416,763.53 and payroll in the amount of $304,926.00 be approved for payment. McKay seconded the motion which passed unanimously. Finally, the board reviewed expenditures from the Endowment Funds. Maydole moved that voucher’s #0121 through #0122 in the amount of $79.54 be approved for payment. Huntley seconded the motion which passed unanimously.

Resolution 12-01: Levy Tax Rate for 2012 Assessment was reviewed and discussed. The resolution changes the levy tax rate for 2012 to 42.592 cents ($0.42592) per thousand dollars assessed valuation in the library taxing district based on 2011 valuation for 2012 tax collection. After discussion Huntley moved to accept the resolution as presented. Maydole seconded the motion which passed unanimously.

Resolution 12-02: Cancellation of Outstanding Warrants was reviewed and discussed. The resolution directs the Chelan County Auditor and the Chelan County Treasurer to cancel warrants in the amount of $1,022.44. Maydole moved to accept the resolution as presented. McKay seconded the motion which passed unanimously.

The next regular meeting of the Board of Trustees is scheduled for Thursday, March 15th, 2012 at the Distribution Center, Wenatchee Washington.

There being no further business the meeting was adjourned.

Respectfully Submitted

Dean Marney, Executive Director

Jim Brucker, Chairperson